

MINISTRY APPLICATION FOR THOSE WORKING WITH CHILDREN

Revised May 2005

Name: _____

Maiden Name: _____

Address: _____

Date of Birth: _____

Social Security Number: _____

Phone: _____

E-mail: _____

Place of Employment: _____

Personal References

(not former employers or relatives)

Name: _____

Address: _____

Phone: _____

Name: _____

Address: _____

Phone: _____

The following policies reflect our commitment to provide protective care of all children and adults who participate in ministries of Woodburn Missionary Church.

In order to work with children (those under the age of 18), you must view the “*Reducing the Risk*” video, agree to abide by the following policies, and complete this application, returning it to Pastor Dave Rowland.

General Guidelines:

1. Adults who have been convicted of either child sexual or physical abuse will not be permitted to volunteer service in any church-sponsored activity or program for children.
2. All adults working with children are required to have attended Woodburn Missionary Church for a minimum of 6 months.
3. Adult workers should not be alone with a child. Please observe the “two adult” rule when working with minors.
4. Male workers may not change diapers.
5. Do not hit, spank, slap, or in other ways physically hurt a child you might be disciplining.
6. Use common sense when dealing with children. Remember the verse, “Avoid the very appearance of evil.” (*1 Thessalonians 5:22*)
7. Please contact Pastor Dave Rowland if you have any concerns or suspicions concerning children who might be victims of physical/sexual abuse.

Restroom Guidelines:

1. Children, from age 2 through third grade, must be accompanied to the restroom by an **adult** leader. Teenage helpers may not take a child to the restroom.
2. Make sure the restroom is clear before allowing a child to enter. Ask adults entering restroom to wait until child is finished.
3. Leaders must leave the stall door open if it is necessary to enter the stall to help a child.

Background Information

How long have you been attending Woodburn Missionary Church? _____

In the space below, list the names of other churches you have attended regularly during the past 5 years:

List all previous *church* ministry involving children. List the church name, type of ministry involvement, and dates:

List all previous *non-church* work involving children, listing the organization's name, type of work performed, and dates:

Have you ever been accused, charged, or convicted of child abuse or a crime involving the actual or attempted sexual or physical abuse of a child?

YES NO

Were you ever a victim of abuse or molestation while a child? YES NO

(If you prefer, you may leave this question blank and discuss your answer in confidence with a pastor.

Answering "yes" or leaving the question unanswered does not automatically disqualify you from working with children.)

Do you have a current driver's license?

YES NO

If yes, what is your driver's license number?

State of issuance: _____

Has your license ever been suspended?

YES NO

If so, please explain:

Do you have automobile insurance coverage?

YES NO

As a church volunteer, have you read, understood, and agree to observe all church policies and guidelines regarding working with children?

YES NO

Have you viewed the “*Reducing the Risk*” video?

YES NO

Have you interviewed with the Pastor or Deacon of Children’s Ministries? YES NO

Do you have any questions concerning Woodburn Missionary Church policies or guidelines regarding the working with children? YES NO

(If “yes”, explain)

Applicant's Statement

The information contained in this application is correct to the best of my knowledge. I authorize any references or churches listed in this application to give you any information (including opinions) that they may have regarding my character and fitness for work with children.

I hereby release any individual, church, youth organization, charity, employer, reference, or any other person or organization, including record custodians, both collectively and individually, from any and all liability for damages of whatever kind or nature which may at any time result to me, my heirs, or family, on account of compliance or any attempts to comply with this authorization.

I waive any right that I may have to inspect any information provided about me by a person or organization identified by me in this application. I understand and agree to allow the personnel of Woodburn Missionary Church to conduct a background search and release those contacted to disclose any requested information to representatives of Woodburn Missionary Church.

I acknowledge that I have read and agree to abide by the Woodburn Missionary Church children's ministry policies concerning activities with children. I understand that Woodburn Missionary Church provides no liability insurance or legal representations to me in the event that I am personally accused of any sexual/physical abuse or misconduct.

I further state that I have carefully read the foregoing release and know the contents thereof and I sign this release as my own free act. This is a legally binding agreement which I have read and understand.

Please print your name: _____

Signature: _____

Date: _____

Witness: _____

Date: _____